

**Minutes of the Meeting of Internal Quality Assurance Cell (IQAC) held on 6<sup>th</sup> May 2016 at 11:30 am in the Director's Conference Hall I, SIBM Pune, Lavale**

The following members were present: -

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|----------------------------|-------------------------|
| 1) Dr. R Raman             | Director, SIBM-P        |
| 2) Dr. Manisha Ketkar      | IQAC Coordinator        |
| 3) Dr. C.R. Patil          | Member                  |
| 4) Mr. Nitin Prabhu        | Alumni Representative   |
| 5) Dr. Vinod Shastri       | Member- Teaching        |
| 6) Dr. V.V. Ravi Kumar     | Member- Teaching        |
| 7) Prof. Muazzam Khan      | Member- Teaching        |
| 8) Dr. Sonal Shree         | Member- Teaching        |
| 9) Prof. Ritesh Khatwani   | Member- Teaching        |
| 10) Dr. Mallika Srivastava | Member- Teaching        |
| 11) Mr. Rahul Wankhede     | Office Superintendent   |
| 12) Varun Rao              | Students Representative |

Following members expressed their inability to attend the meeting

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|-------------------------|---------------------------------|
| 1) Ms. Sanjeevani Patil | Member – Managing Committee     |
| 2) Mr. Avishek Kavitkar | Alumni Representative           |
| 3) Aditya Joshi         | Industry Representative         |
| 4) Mr. Anand Singh      | Member – Administrative Officer |

At the onset, Dr. R. Raman, Director SIBM, Pune, welcomed all the members to the Meeting of Internal Quality Assurance Cell. Members of the meeting discussed and approved the minutes of the earlier IQAC meeting held on 15<sup>th</sup> Feb.2016.

**Item No. 1: Students Progression- Academic accolades and professional achievements**

Dr. Raman informed about the SIBM Pune students Achievements.

- A Second Year MBA students Takuya Uotani cleared PMP certification  
Zarna Thakkar, an MBA (I & E) students of SIBM Pune has been selected as a Research student, to work at the Technology & Innovation Management (TIM) of Technology University of Hamburg (Germany). She will be conducting research on innovations model of developed countries. She will work on a research paper titled “Frugal innovations from India and Germany- A comparative analysis of relevant factory in the National Innovation System”. Dr. Chinchure has help her in this endeavor.

### **Item No. 2: Efforts at Internationalization- Student Exchange Programme**

Student Exchange Programme: NTU-SIU have a collaboration. It was signed in 2011 and valid till 2016. Dr. Mallika Srivastava, Faculty SIBM Pune, informed that SIBM Pune has collaboration with international universities (Dauphine University, GSO Nuremberg Germany, IBM Institute of Management, Berlin School of Economics for semester exchange programmes. This year, 8 students were selected for the exchange programme.

### **Item No. 3: Progress and initiatives in Research by Faculty**

Dr. Raman informed that Dr. Preetha Menon, Faculty SIBM Pune paper has been accepted for presentation at 2016 Academy of Marketing Conference. Which is a collaborative paper with Dr. Ameet Pandit- University of Newcastle, Australia. Paper titled “Perceived Risk: Does it really matter”. Examining the Mediating Effect of Perceived Risk between the Message Frame and Adoption of New Products”.

### **Item No. 4: Progress in Consultancy & Research grants (Minor Projects)**

Dr. Raman informed that SIBM Pune has provided consultancy support to Reckitt and Benckiser in the area of Operations and Project Management during March-April 2016. Five Professor from SIBM Pune were instrumental in the providing guidance and consultancy to executives from the organization. There are various other MDP’s which are ongoing.

### **Item No. 5: Revision in course curriculum**

All members agreed to reduce the credit of projects I from 3 to 1. It was mutually decided to shift Supply Chain Management from semester II to semester I. In continuation, Logistics Management was shifted from semester I to semester II. Project Management was decided to shift from semester II to semester III.

### **Item No. 6: Administrative Processes- initiatives & progress, online procedure for elective selection process.**

- To smoothen the internal assessment evaluation, process this time the induction exam will be conducted online and if this online exam conducted work well then we are planning to conduct all our internal evaluation through online.
- An online mechanism for elective selection process was introduced in Jan- 2016 for better and smoothing functioning of elective allocations and time table preparation.
- New ERP software for administrative process is being evaluated. As on May 2016 training for staff members is underway and customized in the software being suggested as per institutes process needs.

**Item No. 7: New IQAC initiatives**

Dr. Raman informed that they have initiated a formation of Case Review committee. Creation of a repository of short cases. Each faculty member will create 1 or 2 caselets resulting in at least 100 caselets in SIMB Pune repository. The plan is to get SIMB Pune caselets available in International databases, which will provide visibility to SIMB Pune and faculty members of SIMB Pune. New websites is also being created for the same.

**Item No. 8: Any other areas of discussion, areas of quality improvement, suggestions and recommendations**

- Internal training was conducted for staff's knowledge and efficiency development through Excel Training and more such trainings will be conducted in the coming year.
- New Alumni portal has been launched and till now 1000 alumni have registered on this portal
- Every month an email is sent to all alumni mentioning about the happenings at SIBM, Pune
- Master calendar for the events will be prepared to avoid last minute cancellation of lecture.

The meeting concluded with Vote of Thanks by Director.