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## SYMBIOSIS INTERNATIONAL (DEEMED UNIVERSITY)

(Established under Section 3 of the UGC Act, 1956)

Re-accredited by NAAC with 'A++' | Awarded Category – I by UGC

Founder: Prof. Dr. S. B. Mujumdar, M.Sc., P h.D. (Awarded Padma Bhushan and Padma Shri by President of India)

**Ref: /SIU/EXAM/605/02/743**

**Date: 13/02/2024**

To,  
The Director,  
SIBM,  
Pune.

Sir,

Please find enclosed herewith the circular for filling of examination forms for the examinations to be held during EVEN 2024 season of MBA Programme.

You are requested to acknowledge the same & to inform the concerned students & staff.

Thanking You,

Yours Sincerely

**Controller of Examinations**

Encl:- As above



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Ref: /SIU/EXAM/605/02/743

Date: 13/02/2024

## Circular No. SIU/EXAM/605/08 of 2024

### FACULTY OF MANAGEMENT

### SYMBIOSIS INSTITUTE OF BUSINESS MANAGEMENT (SIBM-P)

It is hereby notified for the information of all concerned that the schedule for accepting the Examination forms from the students appearing for **Semester End** Examinations to be held during **EVEN 2024** season is as given below:

Programme Batch Semester	Last date for accepting the Examination forms			Schedule of Tentative Examination		Probable date of declaration of results
	Without late fees.	With late fees	Super late fees	Backlog	Fresh	
MBA 2022-24 I to IV	27-02-2024	05-03-2024	09-03-2024	14/03/2024 to 30/03/2024	28/03/2024 to 30/03/2024	22/04/2024
MBA 2023-25 I & II				14/03/2024 to 19/03/2024	20/03/2024 to 30/03/2024	

### Details of Fees:- (As applicable)

Particulars	Fees
Backlog fees	Rs.700/- per course
Late fees	Rs.1000/- per semester
Super late fees	Rs.500/- per day
Practical fees	Rs.1000/- per course
Processing Fees	Rs 700/- per semester



**Note:-**

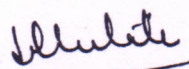
- Payment of the above fees to be made online using the payment gateway available during the registration process.
- Practical fees will be charged for the institute having practical courses.
- Students who were awarded TNG, CNG and were not eligible as per the ATKKT rule in the previous exam season will be charged backlog fees.
  
- Examination forms will not be released for:-
  1. Students photographs not been uploaded / uploaded but not as per the specifications provided by the University.
  2. Students who have not paid tuition fees.
  3. Students who are falling under ATKKT
  4. Students whose eligibility is pending.

- **ABC ID:-**

**Examination forms will not be released for Indian students who have not created their ABC ID. You are requested to guide these students to create ABC ID and update the same in the finance portal. The students failing to register within the dates given in the above table will be liable to pay late fees, super late fees as applicable.**

**ABC ID will not be applicable to international students.**

- The Director of the concerned institute to sensitise the students to fill the examination forms within the stipulated deadline.
  1. Tuition fees paid request received prior to 12 Noon will be considered without late fees.
  2. Requests received on last date without late fees after 12 Noon will be processed on the subsequent day with late fees.
  3. Requests received on last date with late fees after 12 Noon will be processed on the subsequent day with super late fees.

  
**Controller of Examinations**

**Copy for information and necessary action to:**

1. The Director, SIBM- Pune
2. The Finance Officer, SIU